

Our Mission: To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.
OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

1. Speak to the topic 2. One speaker at a time 3. Not personal 4. Support the majority 5. Respect the minority

New Joseph Bonnheim Community Charter School
 Steering Committee Meeting



Tuesday, March 2, 2021

3:30 PM to 5:30 PM

Zoom Remote Meeting

New Joseph Bonnheim Community Charter School
 7300 Marin Avenue Sacramento, CA 95820

A G E N D A – Operational & Educational Focus

1. President call to order and roll call (Check box of those members present) (1 minute)

Steering Committee Members:

| Name: | Role: | Present: | Not Present: |
|--|---|----------|--------------|
| Christie Wells-Artman (Susan Gibson Filling in) | Member--- NJBCC School Principal | X | |
| Hang Le | Member--- Facilitator/IntermediateTeacher | X | |
| Ian Johnson | Member--- Note Taker/Primary Teacher | X | |
| Open | Member--- Secretary/Primary Teacher | | |
| Teri Ha | Member--- Primary Teacher | X | |
| Open | Member--- Primary Teacher | | |
| Sandra Enriquez | Member---Primary Teacher | X | |
| Thi Nguyen | Member--- Classified Staff | X | |
| Toni Banuelos | Member--- Community | X | |
| Jack Gonzales | Member--- Community | X | |
| Quinn Hofmann | Member--- Parent/Community | X | |
| Mahelet Barrera | Community | X | |
| Arthur Aleman | Community | X | |
| Lisa Romero | Community | X | |
| Carol A. | Community | X | |
| Mike Disantis | Teacher/Community | X | |

Full Quorum: Yes

2. Approval of Agenda (2 minutes)

| |
|----------------------------------|
| Begin: 3:33pm End: 3:36pm |
|----------------------------------|

Motioned: Ian Johnson Seconded: Sandra Enriquez Approved: X Not Approved:

3. Public Comment (5 minutes)

| |
|---------------|
| Begin: 3:36pm |
|---------------|

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- “Will we be hiring another first grade teacher?” **Response:** There are no open positions, but we do have a substitute in one of the first grade classrooms.
- “[What happened to the school that we promised? What happened to the school that we sacrificed for and reopened? We had a part time councilor, a science teacher, and so on, but we have less now. Our data in some areas has not improved, and in fact, in some areas, it has dropped. Parents are asking for a change, and for what is expected. Let the Steering Committee reflect that I would like a 30 minute presentation on the agenda.]” – **Response:** There is a brand new science curriculum, but due to COVID, we won’t be able to use shared objects with our scholars at this time.
- “[When we started the school, we promised high academic and social emotional achievement for our scholars. I encourage the SC to look at the data, see where we want to be, and where we are now. What can we do to close the gap?]”
- “[The district may want to take NJB money, but keep in mind, that if they use NJB scholars to generate funds, the school is owed their share.]”

End: 3:47pm

4. Pledge of Allegiance (1 minute)

5. Suggestion Box (1 minute)

Begin: 3:47 pm

- None at this time (See feedback).

End: 3:48pm

6. Standing Committee Reports (2 minutes)

Begin: 3:50pm

- PTA – Just had a very successful book drive-thru for Read Across America.
- Social Committee – No birthdays, but SC are doing teacher appreciation items.
- Farm Committee – Had a farm day 2 weeks ago, good turnout. Another farm day is on 3/13 and 4/2. If NJB wants to plant anything, NJB has to get the garden ready.
- ELAC/SSC – Amelia is responsible for getting things going in this area. She has the contact information for parents and will be reaching out, facilitating a training, and will establish a committee so the parents can get used to the process so they can be up and running in the fall. 43 scholars & families to be contacted.

End: 3:53pm

7. Constituent Feedback on Steering Committee Items (10 minutes)

Begin: 3:54pm

- Internet concerns for when we return to campus. Connectivity issues are widespread at NJB. **Response:** Work order submitted to address the connectivity problems.
- **Dear Steering Committee: I write this letter as a parent and Steering Committee member to help**

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engage in a conversation about student experiences in our household and my family’s difficulties receiving resolution. New Joseph Bonnheim has been an important and beloved school for our children and I want to see how I can help improve their experience and that of other families. We appreciate the difficulties of teaching and learning in this pandemic-response environment, but some issues have come up this year in my household that exceed the nature of those difficulties.

From my experience, with each of these issues came significant impacts to students and their parents. Without quick resolution students are left without required access to education and parents lose time from work and are therefore pressed into potentially dire financial situations. There is also an incredible amount of stress placed on families who deal with these issues that leads to increased tensions and frustration with the school staff.

It is my understanding that the issues I have experienced are not unique or isolated and that it is more widespread. That being said, I propose that the steering committee acknowledge there are issues and prepare a system designed to explore the magnitude of these issues. I also propose that we develop a protocol for resolution that can be shared with parents and staff alike.

Our school has a pivotal place in the community and we have an opportunity to do great things. However, if issues such as these continue to go unresolved, we will be doing harm to the students and families that we are here to serve.

Sincerely,
Quinn Hofmann
qhofmann@me.com

End: 3:57pm

8. Approval of Minutes from Prior Regular Steering Committee Meeting, February 2, 2021 (3 minutes)

Begin: 3:59pm

End: 4:05pm

Motioned: Teri Ha

Seconded: Ian Johnson Approved: X

Not Approved:

NEW BUSINESS:

9. Discussion Items related to SC operation: (Susan Gibson, Hang Le) 5 minutes total: 3 minutes presentation and 2 minutes discussion)
- a. Announcement of Parent/Community Member (One Position Open)
 - i. Action Plan – Set timeframe for Emergency Election for member(s)

Begin: 4:05pm

- Two open positions. Goal is to hold elections, and have new members begin by April 6.

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- Nominations from public accepted for 2 weeks on school website, to end by March 12.
- Final election held by 24th.
- Teachers to remind parents on Class Dojo.
- <https://njb.scusd.edu/pod/parent-steering-committee-election-form>

End: 4:15pm

Motioned: Quinn Hofmann

Seconded: Toni Banuelos

Approved: X

Not Approved:

10. Discussion/Action Items: (Susan Gibson) 10 minutes total: 5 minutes presentation, 5 minutes discussion)
- a. Safe School Plan

Begin: 4:16 pm

- Very few changes to safe school plan for this year (released publically by the district).
- Susan Gibson added her information to the Rapid Responder program.
- Once scholars are on campus, lockdown, fire, and earthquake drills must begin again.

End: 4:19pm

STANDING BUSINESS

11. Budget: Informational/ Item: Budget & Enrollment updates (Susan Gibson) 30 minutes total: 15 minutes presentation and 15 minutes discussion
- a) Budget Updates
 - i. DISCUSSION: Update of CARES Act Funding

Begin: 4:19pm

- We still have available funding, with different deadlines.
- 1st deadline (CV Relief Funds) expires 5/31/21. Total remaining: \$19,743.50
- 2nd deadline (State LLM Funds) expires 6/30/21. Total remaining: \$25,509
- 3rd deadline (GEER) expires September 2022. Total remaining: \$10,636.
- Deadline for purchase orders April 14, so we must have quick conversations about how to spend the money on the April 6 Steering Committee meeting.
- Headsets have been ordered, but are on back order.
- Numerous laptops have been damaged or destroyed, replacements may be on the table.
- Serious conversations for tech for teachers are on the table.

End: 4:30pm

- ii. DISCUSSION: 21-22 LCAP update

Begin: 4:30pm

- SPSA was in place through the end of this school year.
- 21-22 through 23-24 school year plans are currently being built. Focus: Line up expenses for school to meet goals for LCAP.
- Susan will be updating the 1920 plan, includes suspension data, narrative about what worked and what

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didn't (COVID related-themes here), etc.

- Since NJB does not have state data from last year, the data from this year will be crucial.
- NJB renewal was 2019. If NJB changes any of the larger goal pieces, LCAP must be aligned with charter.

End: 4:34pm

b) Enrollment

Begin: 4:34pm

- Enrollment at 290.

End: 4:35pm

c) List of Purchase Orders and Requisitions

Begin: 4:35pm

- Most of our items have arrived. Curriculum and supplies ordered.
- New RISO to be ordered for the office.
- Replace the PE bin with equipment.

End: 4:36pm

Facilities: Informational Item: Operational update (Susan Gibson, 1 minute total)

a) Repairs Update

Begin: 4:36pm

- Water system in the multipurpose room and near restrooms needed to be repaired. Major trenches dug to replace pipes. Work is complete, water pressure is back to normal.
- Work order for Wifi.
- Work order for cameras (nothing on the screen for cameras at the moment). This will be completed before scholars return to campus.

End: 4:37pm

b) List of Work Orders

Begin: 4:37pm

- Work order for Wifi.
- Work order for cameras (nothing on the screen for cameras at the moment). This will be completed before scholars return to campus.

End: 4:37pm

12. Informational – Other Educational Updates (Principal Wells-Artman, 1 minute total).

a) Update on Upcoming Events Calendar

Begin: 4:38pm

- Conference week and report cards are coming.
- Shortened day – 3/19/21.
- Conferences 3/22/21 – 3/26/21.

End: 4:39pm

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b) Update on Open Positions/Substitutes

Begin: 4:40pm

- Mr. Mack's sub will have to be approved, though she has started.

End: 4:40pm

13. Informational – Scholar Outcomes to date when compared to the Smart Goals at each grade level. (Susan Gibson, Hang Le) 30 minutes total: 15 minutes presentation and 15 minutes discussion.

a) Data Team Update and assessments

Begin: 4:40pm

- Language structure and key details identified as a key strand to focus on. Consistently low performing from grades 3 – 6.
- In process of developing consistent assessment to track this data school-wide.
- Goal to address higher-level thinking for reading informational text standards.
- Identifying key details translates to math problems as well.
- Goal is to look at this data at the end of the year, after state testing and local assessments.
- Create different targets for each of these standard goals to scaffold and align the learning across grade levels.
- This will be addressed at the next staff meeting.
- Target standards addressed after break.

End: 4:45pm

b) Covid-19 Update

Begin: 4:45pm

- Sac City still in purple tier.
- Teachers should have personal materials out of classroom by Friday.
- Shelves should be covered in butcher paper; Joe is working on covering shelves. Gretchen is ordering more butcher paper.
- Teachers should have a 6 foot strip for social distancing.
- Library materials must sit idle with no one touching them for 3 days before they go back into circulation.
- Water fountains need to have an out of order sign.
- Doors will be left open for ventilation.
- One scholar allowed in bathrooms at a time.
- Two teachers allowed in the break room at a time.
- Blankets, tarps and on-grass learning is acceptable.
- Food will not be served on campus. Scholars will pick up lunch and next day's breakfast as they leave during the day.

End: 4:52pm

c) Mandated Testing

Begin: 4:53pm

- No waivers granted, testing is still mandated.

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- SBE is applying to waive 5th grade science test this year.
- Tests are supposed to be shorter, and with an extended timeline for ELPAC and CAASPP.
- Data will only be used for local use here in school; it will not be publicly used for accountability purposes.

End: 4:54pm

14. Other Discussion Items

- d) Curriculum Ad Hoc Committee & Other Committees – (Susan Gibson) 2 minutes total

Begin: 4:54pm

- None.

End: 4:54pm

- e) SC Members Announcements

Begin: 4:54pm

- None.

End: 4:55pm

15. Next meeting date and time: The next regular SC meeting will be held Tuesday, April 6, 2020, 3:30 PM to 5:30 PM (1 minute)

16. Adjournment (1 minute)

Motioned: Teri Ha

Seconded: Ian Johnson

Approved: X

Not Approved:

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| Open | Member--- Primary Teacher |
| Sandra Enriquez | Member---Primary Teacher |
| Thi Nguyen | Member--- Classified Staff |
| Toni Banuelos | Member--- Community |
| Jack Gonzales | Member--- Community |
| Quinn Hofmann | Member--- Parent/Community |

If you have any questions, concerns, or suggestions we encourage you to contact the Principal, the President and or any member of the Steering Committee. We look forward to hearing from you.

Upcoming Steering Committee and Charter Renewal Dates for School Year 2020-21:

1st Tuesday of each month 3:30 PM – 5:30 PM – Regular Steering Committee Meetings

- October 6, 2020
- November 3, 2020
- December 1, 2020
- January 12, 2021
- February 2, 2021
- March 2, 2021
- April 6, 2021
- May 4, 2021
- June 1, 2021

The first meeting of the month: focuses on both student outcomes and the business side of operating NJB. The intent is for the Steering Committee to “inspect what is expected” as stated in the Charter in regard to student learning and also to review the business side of operating NJB. Topics include revenue, expenditures, site policies and new or supplemental programs that support the core program.

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