

Our Mission: *To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.*
OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

1. **Speak to the topic** 2. **One speaker at a time** 3. **Not personal** 4. **Support the majority** 5. **Respect the minority**

New Joseph Bonnheim Community Charter School
 Steering Committee Meeting



Tuesday, February 2, 2020

3:30 PM to 5:30 PM

Zoom Remote Meeting

New Joseph Bonnheim Community Charter School
 7300 Marin Avenue Sacramento, CA 95820

A G E N D A – Operational & Educational Focus

1. President call to order and roll call (Check box of those members present) (1 minute)

Steering Committee Members:

Name:	Role:	Present:	Not Present:
Christie Wells-Artman (Susan Gibson Filling in)	Member--- NJBCC School Principal	X	
Hang Le	Member--- President/IntermediateTeacher	X	
Ian Johnson	Member--- Vice President/Primary Teacher	X (8 minutes late)	
Open	Member--- Secretary/Primary Teacher		
Teri Ha	Member--- Primary Teacher	X	
Open	Member--- Primary Teacher		
Sandra Enriquez	Member---Primary Teacher	X	
Thi Nguyen	Member--- Classified Staff	X	
Toni Banuelos	Member--- Community	X	
Jack Gonzales	Member--- Community		X
Quinn Hofmann	Member--- Parent/Community	X	
Mahelet Barrera	Community	X (Arrived at 4:00)	

Full Quorum: Yes

2. Approval of Agenda (2 minutes)

Begin: 3:38pm
End: 3:40pm

Motioned: Hang Le Seconded: Teri Ha Approved: X Not Approved:

3. Public Comment (5 minutes)

Begin: 3:40pm
- Contact with regard to the theft of the PE Ball equipment. An official police statement will be necessary, and Joe is taking other considerations for other outdoor equipment, such as the tables.
End: 3:44pm

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4. Pledge of Allegiance (1 minute)

5. Suggestion Box (1 minute)

Begin: 3:44 pm

None.

End: 3:45pm

6. Standing Committee Reports (2 minutes)

Begin: 3:45pm

- PTA – We are doing a Dr. Seuss event on March 2nd. NJB will do a “Book Drive Through” that day. PTA to send out information.
- Social Committee – Staff surprise coming up!
- Farm Committee –
- ELAC/SSC – None at this time.

End: 3:49pm

7. Constituent Feedback on Steering Committee Items (10 minutes)

Begin: 3:49pm

- Multiple people were worried about the theft on campus.
- “We need to start ordering materials now to be ready for next year.”
- “In years past, we have been using a modified year round calendar. We should switch to a true year-round calendar. “
- “Leader in Me – Focus on this, or Lifeskills & Lifelong Guidelines? “
- “We need to purchase desks. Students should not be sharing tables during the pandemic. “
- “I heard that the district has funds, I suggest we should allocate funds for a tutoring program for EL students. “
- “Possibility of funds for tutoring?”
-

End: 3:54pm

8. Approval of Minutes from Prior Regular Steering Committee Meeting, August 11, 2020 (3 minutes)

Begin: 3:54pm

End: 4:01pm

Motioned: Teri Ha

Seconded: Sandra Enriquez

Approved: X

Not Approved:

NEW BUSINESS:

9. Discussion Items related to SC operation: (Susan Gibson, Hang Le) 5 minutes total: 3 minutes presentation and 2 minutes discussion)
- a. Announcement of Parent/Community Member (One Position Open)

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Begin: 4:02pm

- No information at this time.

End: 4:02pm

10. Discussion/Action Items: (Susan Gibson) 10 minutes total: 5 minutes presentation, 5 minutes discussion)

- a. SPSA Parent Budget Overview Sheet and One Stop Projections

Begin: 4:02 pm

- No major changes from last month.
- Susan has a training for the new LCAP
- Budget/Funding for the 2021-2022 school year has already been approved. Taken to the district in January.

End: 4:05pm

STANDING BUSINESS

11. Budget: Informational/ Item: Budget & Enrollment updates (Susan Gibson) 45 minutes total: 25 minutes presentation and 20 minutes discussion

- a) Budget Updates

- a. DISCUSSION: Update of CARES Act Funding Final Stage 3 based on SC Constituent feedback

Begin: 4:05pm

- Most the rec funds we went through last time have been received.
- \$88,030 left for CARES act money.
- Previous list will be carefully analyzed to review items that have not been purchased. In particular, furniture was quoted from IKEA, but SCUSD won't purchase items through IKEA. Other vendors are in discussion.
- Currently, still waiting on information from Benchmark. Order is still processing.
- Discussion on a "Learning Hub" for up to 48 scholars to be able to learn on campus.

Items under discussion or already **approved** as by SC as of December 1, 2020

- \$5,000 – Math Manipulatives -
- \$5,000 – Digital Classroom Platforms and Engagement Tools for Remote Learning
- \$5,000 – Being There Digital Experiences
- \$6,000 – Books for Classroom Libraries – Specifically Multicultural/Bilingual Texts, Science, Ag, etc.
- \$12,000 – Science and Agricultural Kits or texts
- \$5,000 – Bringing 4H into the Classroom Remotely (Items to Support Farm)
- \$9,600 – SIPPS Kits
- \$12,000-15,000 – Furniture, like desks, desktops, hot spots, snap-bands, weighted materials (sensory)
- \$3,000 – Scholar-wide incentives for engagement and attendance

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- \$10,000 – Schoolwide Accelerated Readers or Lexile based reading program
- \$7,000 – Headsets with Mics
- \$7,500 – Increasing Classroom funding to 500 for each class
- **Total - \$111,100 - Estimated Working Balance after item deductions**
- **Total for Agreed Upon Items - \$61,000**

End: 4:39pm

b) Enrollment

Begin: 4:23pm

- Enrollment at 304.

End: 4:23pm

c) List of Purchase Orders and Requisitions

Begin: 4:23pm

- Same list discussed.

End: 4:24pm

Facilities: Informational Item: Operational update (Susan Gibson, 1 minute total)

a) Repairs Update

Begin: 4:24pm

- Everything on site is safe from the wind.

End: 4:24pm

b) List of Work Orders

Begin: 4:24pm

- None at this time.

End: 4:25pm

12. Informational – Other Educational Updates (Principal Wells-Artman, 1 minute total).

a) Update on Upcoming Events Calendar

Begin: 4:25pm

- March 2nd PTA event.
- Kevin Bracy events coming up soon.

End: 4:27pm

b) Update on Open Positions/Substitutes

Begin: 4:27pm

- Mr. Mack will be leaving in March with the Army National Reserves until the end of the school year. A guest teacher will cover for Mr. Mack at that time.
- 1st Grade position filled.

End: 4:28pm

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13. Informational – Scholar Outcomes to date when compared to the Smart Goals at each grade level. (Susan Gibson, Hang Le) 20 minutes total: 10 minutes presentation and 10 minutes discussion.

a) Data Team Update on SMART Goals and Assessments

Begin: 4:28pm

- Data team met and discussed our NJB data.
- Citing text evidence and text structure was the most difficult item for scholars across the board.
- Looking at transition words, headings, multiple passages, etc. and deriving meaning is difficult.
- Analyzing text structure is helpful for math-based word problems as well.
- Each grade level will put an action plan into place for addressing these standards.
- Data team will be able to put an assessment together for everyone to use.

End: 4:34pm

b) Covid-19 Update

Begin: 4:34pm

- Sac City still in purple tier.
- Once Sac City drops down a tier, discussions about vaccinations and reopening will be on the table.
- County health department will notify staff when vaccinations are available.

End: 4:35pm

14. Other Discussion Items

c) Curriculum Ad Hoc Committee & Other Committees – (Susan Gibson) 2 minutes total

Begin: 4:36pm

- None

End: 4:36pm

d) SC Members Announcements

Begin: 4:36pm

- Reflex is purchased school-wide, and Ian Johnson is in the process of uploading the student names to the registry for everyone to use. Access available soon.

End: 4:43pm

15. Next meeting date and time: The next regular SC meeting will be held Tuesday, March 2, 2020, 3:30 PM to 5:30 PM (1 minute)

16. Adjournment (1 minute)

Motioned: Teri Ha

Seconded: Ian Johnson

Approved: X

Not Approved:

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Quinn Hofmann	Member--- Parent/Community

If you have any questions, concerns, or suggestions we encourage you to contact the Principal, the President and or any member of the Steering Committee. We look forward to hearing from you.

Upcoming Steering Committee and Charter Renewal Dates for School Year 2020-21:

1st Tuesday of each month 3:30 PM – 5:30 PM – Regular Steering Committee Meetings

- October 6, 2020
- November 3, 2020
- December 1, 2020
- January 12, 2021
- February 2, 2021
- March 2, 2021
- April 6, 2021
- May 4, 2021
- June 1, 2021

The first meeting of the month: focuses on both student outcomes and the business side of operating NJB. The intent is for the Steering Committee to “inspect what is expected” as stated in the Charter in regard to student learning and also to review the business side of operating NJB. Topics include revenue, expenditures, site policies and new or supplemental programs that support the core program.

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