

Our Mission: To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.
OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

1. Speak to the topic 2. One speaker at a time 3. Not personal 4. Support the majority 5. Respect the minority

**New Joseph Bonnheim Community Charter School
Steering Committee Meeting**



December 5, 2023

3:30 PM to 5:30 PM

New Joseph Bonnheim Community Charter School
7300 Marin Avenue Sacramento, CA 95820

A G E N D A – Operational & Educational Focus

1) President call to order and roll call (Check box of those members present) (1 minute)

Steering Committee Members:

Name:	Role:	Present:	Not Present:
Susan Gibson (Temporary)	Member--- NJBCC School Principal	X	
Marcela Cardenas	Member--- Facilitator/Parent/Community	X	
Ian Johnson	Member--- Note Taker/Primary Teacher	X	
Mike Disantis	Member--- Timekeeper/Primary Teacher	X	
Amelia Villanueva	Member--- ELD Teacher	X	
Open	Member--- Intermediate Teacher		
Lavida Edmondson	Member--- Intermediate Teacher	X	
Open	Member--- Classified Staff		
Diana Martinez	Member--- Classified Staff	X	
Heather O'Brien	Member--- Parent/Community	X	
Elizabeth Moreno	Member--- Parent/Community		X
Arthur Aleman	Member--- Community	X	
Rose Ramos	Member— Community	X	

Full Quorum: Yes

2) Approval of Agenda (1 minutes)

Begin: 3:31 PM - Corrections and small typos updated. - Timing & Minutes updated. - 10 Ayes, 1 abstentions, 0 nays, 2 absent. End: 3:36 PM
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Motioned: Arthur Aleman

Seconded: Mike Disantis Approved: X

Not Approved:

3) Pledge of Allegiance (1 minute)

Begin: 3:37 PM

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End: 3:38 PM

4) Standing Committee Reports and Suggestion Box (8 minutes)

Begin: 3:42 PM

- **PTA** - Book Fair Next Week, and Holiday gram sales have started today!
- **Social Committee** - Winter staff party Thursday, with a gift exchange the following week. Deborah and Mr. Joe are retiring, and SC is planning something special!
- **Farm Committee** - Nothing to report at the moment.
- **ELAC/SSC** - 6 students are RFEPed, and are being monitoring for progress.
- **Suggestion Box:**
 - o Nothing to report.

End: 3:46 PM

5) Constituent Feedback on Steering Committee Items (20 minutes total - 2 minutes each)

Begin: 3:46 PM

- GATE testing? This cost and decision will be deferred until we have a permanent admin, and will be a staff decision.
- Request that we would like to ask the district for any unused chrome books for the SC.
- Request a special meeting so we have time to review the budget thoroughly. **Motion needed!**
- Request for a Full Day Kinder.
- Can Joe Sanchez be part of the hiring of our next plant manager? -
 - This process is run through facilities and HR, and will not be our decision.

End: 3:48 PM

6) Approval of Minutes from Prior Regular Steering Committee Meeting, November 7, 2023 (1 minutes)

Begin: 3:50 PM

- 10 Ayes, 0 abstentions, 0 nays, 1 absent.

End: 3:53 PM

Motioned: Mike Disantis Secoded: Rose Ramos Approved: X Not Approved:

7) Public Comment (5 minutes)

Begin: 3:53 PM

- Nothing at this time.

End: 3:53 PM

NEW BUSINESS:

- 8) Discussion/Action Items related to SC operation - Susan Gibson, 10 minutes total: 5 minutes presentation and 5 minute discussion.**

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a) L. Middleton Performance

Begin: 3:53 PM

- Stephanie from the Masters Program will reach out to L. Middleton, and will make this part of the afterschool enrichment program (ELOP).

End: 3:54 PM

b) Cal OSHA settlement

Begin: 3:54 PM

- NJB was fined \$17,105. Originally \$23,105, but the district negotiated the total down.
- This fine has already been expensed from our budget.
- This fine was from last year, and is not new, and is related to COVID protocols (11 citations total).
- The recommendation is to fight the charge. NJB staff was not trained during the initial COVID outbreak on protocols. Susan Gibson to follow up.

End: 4:01 PM

STANDING BUSINESS

- 9) Informational - Scholar Outcomes to date when compared to the Smart Goals at each grade level. (10 mins. total: 5 minutes presentation and 5 minutes discussion)**

a) Mid-year assessments

Begin: 4:01 PM

Math i-Ready

- Classes have administered the math i-Ready diagnostic, and the data team will be assessing the data and getting it out there!

Kelvin Survey

- Window opened 12/4, and is a culture and climate survey. The data is important for our LCAP.

End: 4:07 PM

- 10) Budget and Facilities - Informational Items - Susan Gibson - 30 mins. total - 20 min. presentation and 10 mins. discussion**

a) 2022-2023 Carryover

Begin: 4:07 PM

- Still not posted!
- Susan met with Amanda Goldman and our budget tech, and there are a lot of moving parts.
- Working to revamp how the district does budgeting and financial monitoring with charter schools.

End: 4:08 PM

b) 2024-2025 Projected Budget Timeline

Begin: 4:08 PM

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- Amanda is hoping to get this information out to dependent charters by next week.
- Proposal for January 9th SC meeting to be only a budget conversation. We need to look at the current LCAP and look towards projected budget funds, but there is no data here yet.
- The district removes a “reserve” from the charter schools every year, but it is unclear where it goes, and why we wouldn’t have access to it. Amanda is looking to figure out how this system is working.
- Salary increases have made the budget discussions an issue.

End: 4:14 PM

c) Remaining/Expiring Funds

Begin: 4:14 PM

- Timelines have passed for these, but Susan and Amanda are working retroactively on grants.
- EEG - Effective Educators Grant - goes through the end of 2026. We have time for this grant.
- LREBG - Learning Recovery Emergency Bond Grant - may be used to fund a new position next year.
- ELOG - Expanded Learning Opportunities Grant - This expires in September 2024, and must be used before then.
- Status of our Ag grant is unclear

End: 4:16 PM

d) SIA Site inspection and corrections

Begin: 4:16 PM

- There is a 20 page long document of checklists for safety inspections
- Risk management did safety inspections on 3-classrooms, playgrounds, cafeteria, bathrooms.
- To correct:
 - Bark filled in the main playground. *Corrected*
 - Playground update - tread patterns are worn, bolts are worn, etc.
 - Fire extinguishers must be checked and updated
 - Sign with an arrow to signify the Fire Extinguisher location.
 - Williams Report by every classroom door.
 - Binder update in our office. *Corrected*
 - Most recent copy of our Safe Schools Plan, to be reviewed in the spring.
 - Chain Nets on basketball hoops must be replaced with nets. *Corrected*
 - Dry rot must be repaired.
 - Pipes covered
 - Many other items are on the list as well, and our new plant manager will need to hit the ground running to address these issues.

End: 4:39 PM

Motioned: Arthur Aleman

Seconded: Mike Disantis Approved: X

Not Approved:

INFORMATIONAL ITEMS

11) Informational - Other Educational Updates (5 minutes)

a) Tutoring and Enrichment

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Begin: 4:39 PM

- Tutoring is underway under ELOP funds.
- Diverse opportunities - Tutoring, and enrichment alike.
- Phase 1 runs from November 6 - February 12.
- Phase 2 runs from March 4 - June 7
- Currently serving 90 scholars, but every child has an opportunity to join the ELOP after school enrichment program.

End: 4:44 PM

12) The next regular SC meeting will be held Tuesday, January 9, 2024 from 3:30 PM to 5:30 PM (1 Minute).

13) Adjournment (1 minute)

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If you have any questions, concerns, or suggestions we encourage you to contact the Principal, the President and or any member of the Steering Committee. We look forward to hearing from you.

Upcoming Steering Committee and Charter Renewal Dates for School Year 2022-23:

1st Tuesday of each month 3:30 PM – 5:30 PM – Regular Steering Committee Meetings

- August 8, 2023
- September 5, 2023
- October 3, 2023
- November 7, 2023
- December 5, 2023
- January 9, 2024
- February 6, 2024
- March 5, 2024
- April 9, 2024
- May 7, 2024
- June 4, 2024

The first meeting of the month: focuses on both student outcomes and the business side of operating NJB. The intent is for the Steering Committee to “inspect what is expected” as stated in the Charter in regard to student learning and also to review the business side of operating NJB. Topics include revenue, expenditures, site policies and new or supplemental programs that support the core program.