

Our Mission: To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.
OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

1. Speak to the topic 2. One speaker at a time 3. Not personal 4. Support the majority 5. Respect the minority

**New Joseph Bonnheim Community Charter School
Steering Committee Meeting**



August 8, 2023

3:30 PM to 5:30 PM

New Joseph Bonnheim Community Charter School
7300 Marin Avenue Sacramento, CA 95820

A G E N D A – Operational & Educational Focus

1) President call to order and roll call (Check box of those members present) (1 minute)

Steering Committee Members:

Name:	Role:	Present:	Not Present:
Christie Wells-Artman	Member--- NJBCC School Principal	X	
Marcela Cardenas	Member--- Facilitator/Parent/Community	X	
Ian Johnson	Member--- Note Taker/Primary Teacher	X	
Mike Disantis	Member--- Timekeeper/Primary Teacher	X	
Amelia Villanueva	Member--- ELD Teacher	X	
Open	Member--- Intermediate Teacher		
Lavida Edmondson	Member--- Intermediate Teacher	X	
Open	Member--- Classified Staff		
Diana Martinez	Member--- Classified Staff	X (3:37)	
Mahelet Barrera	Member--- Parent/Community	X (4:42)	
Elizabeth Moreno	Member--- Parent/Community	X	
Arthur Aleman	Member--- Community	X	
Deborah Davis	Member--- Community		X

Full Quorum: Yes

2) Approval of Agenda (2 minutes)

Begin: 3:32 PM - 8 Ayes, 0 abstentions, 0 nays, 3 absent. End: 3:34 PM
--

Motioned: Art Aleman

Seconded: Amelia Approved: X

Not Approved:

3) Public Comment (5 minutes)

Begin: 3:34 PM - No public comment at this time. End: 3:34 PM

Our Mission: *To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.*

OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

- 1. Speak to the topic 2. One speaker at a time 3. Not personal 4. Support the majority 5. Respect the minority**
-

4) Pledge of Allegiance (1 minute)

Begin: 3:34 PM

-

End: 3:34 PM

5) Standing Committee Reports (8 minutes)

Begin: 3:34 PM

- **PTA** - Popsicle sales have begun. Library is up and running, with funding and district support to come this year!
- **Social Committee** - No announcements at this time.
- **Farm Committee** - No announcements at this time.
- **ELAC/SSC** - 10 scholars scored a 4 on the ELAC, and hopefully will meet the other requirements necessary to get these scholars reclassified! 19 scholars scored a 3, and are on track to move up to level 4. 16 scholars are in level 2, 8 are in level 1, mostly the newcomers from other countries from last year. 54 total ELD scholars.

End: 3:39 PM

6) Constituent Feedback on Non-Agenda Steering Committee Items (20 minutes total - 2 minutes each)

Begin: 3:39 PM

- Parents are concerned about the incident at the end of the last year where a teacher abandoned their classroom and left campus. Concerned that there has been no recourse or consequences for this teacher.
- Parents are upset that they are still not allowed to come on campus.
- Parent Election needs to take place soon! It should take place each year.
- Positive feedback from the community for the new counselor! Welcome, Caresse!
- Benchmark ELA curriculum is in, Leader in Me curriculum is on order, GoMath curriculum finally delivered today (8/8/2023), minus 6th grade.
- First NJB town hall meeting took place on 8/7/2023. Mr. Perez offered to volunteer on tech and sound support.
- Concern from parents about heat for an upcoming field trip for 1st and 2nd grade. Water will be brought along on the trip.
- Issues with a lack of trash cans in the girls' bathrooms. This has been rectified.
- Communication between parents, teachers, and staff has been a problem, especially with language barriers.
- Other parents offered very positive feedback, and are excited for the new year!
- 20 parents signed in to the Town Hall in the morning, and 6 in the evening.

End: 3:47 PM

7) Approval of Minutes from Prior Regular Steering Committee Meeting, June 6, 2023 (2 minutes)

Begin: 3:47 PM

- 8 Ayes, 1 abstentions, 0 nays, 2 absent.

End: 4:49 PM

Motioned: Amelia Villanueva

Seconded: Art Aleman Approved: X

Not Approved:

NEW BUSINESS:

Our Mission: *To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.*

OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

1. Speak to the topic 2. One speaker at a time 3. Not personal 4. Support the majority 5. Respect the minority

8) Discussion/Action Items related to SC operation - Christie Wells-Artman, 20 minutes total: 15 minutes presentation and 5 minute discussion.

a) Final Vote on Bylaw with changes on Fundraising (Marcela, Art, Mike, Elizabeth, 2-minutes)

Begin: 3:50 PM

- Art, Mike, Elizabeth to retype the section on teacher fundraisers and resubmit via email as soon as possible.

End: 3:52 PM

b) LCAP Review and Schedule (Christie Wells-Artman, 3 minutes)

Begin: 3:52 PM

- Ag institute upcoming in the capitol on September 22nd - 24th.
- Attending SC members include Ian, Amelia, Art, Laida, Christie
- Proposal for multiple upcoming trainings for Steering Committee members. Special meeting may be required to vote on the approved trainings. More information to come.
- Farm Day September 9 at 8:30.
- Parent Academy and Town Halls upcoming for parent outreach. Schedule to come.

- Motion to hold an emergency meeting via Zoom from 3:00 - 3:30 to vote on 8/22/2023 bylaw changes and training meetings.
- 3 Ayes, 2 abstentions, 3 nays, 2 absent.

End: 4:17 PM

Motioned: Arthur Aleman

Seconded: Elizabeth Moreno Approved:

Not Approved: X

9) Discussion/Action Items (Christie Wells-Artman, 30 minutes total: 20 minutes presentation and 10 minutes for discussion)

a) NJB - Where are we as a School and Translation (10 Minutes, Christie Wells-Artman)

Begin: 4:17 PM

- SBAC Data - ELA - 32% met or exceeded Achievement Standard in ELA, 68% did not meet the standard.
- SBAC Data - Math - 23% Met or exceeded Achievement Standard in Math, 77% did not.

- By the time of our charter renewal, we must show growth, and ideally, we must compare favorably with the rest of the state of CA in order to be renewed with our charter.

Current Goals

- Goal 1: Support our EL Scholars
- Goal 2: Support our African American scholars
- Goal 3: Increasing percentage of Scholars demonstrating mastery of state standards, college & career orientation, knowledge of how American democratic institutions work, and the ability to recite the Gettysburg Address and discuss it orally in writing.
- Goal 4: Improved attendance and engagement during Distance Learning. Hire an attendance clerk and form an attendance committee team to support outreach and engagement to families in need. Address operational needs to mitigate learning loss and ensure a safe learning environment.

End: 4:24 PM

Our Mission: *To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.*
OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

1. Speak to the topic 2. One speaker at a time 3. Not personal 4. Support the majority 5. Respect the minority

b) Parent Training Schedule

Begin: 4:24 PM

- Elizabeth Moreno volunteered to be on the parent training committee with Art and Christie.

End: 4:26 PM

c) Committee Lists and Schedule (3 minutes - extended 10 minutes and 5 minutes discussion, Art)

Begin: 4:26 PM

- Tabled for next meeting.

End: 4:28 PM

STANDING BUSINESS

10) Informational - Scholar Outcomes to date when compared to the Smart Goals at each grade level. (Principal Wells-Artman and Amelia Villanueva, 10 minutes total: 6 minute presentation and 4 minute discussion).

a) Ag Units of Study 2023-2024 Update

Begin: 4:28 PM

- Units of Study tabled - to be presented at the next meeting.

End: 4:28 PM

b) Highly Effective Teaching Model Update

Begin: 4:28 PM

- HET model no longer offers trainings for new teachers. Teachers voted collectively to not follow the LIFESKILLS and HET method. What are the next steps?
- Art plans on reaching out to see if there are trainings available for Body Brain learning.

End: 4:35 PM

c) Library Focus for 2024 Update

Begin: 4:35 PM

- Ms. Shelley worked hard to get the library into working order. Tasha Wetherall provided donation shelving, and will be coming in 2023-2024 with a destiny digital program to provide and catalog books.
- Scholars currently can't take home books, but can check them out for classroom use.

End: 4:38 PM

11) Budget and Facilities: Informational/Item: Budget & Enrollment updates will be provided for transparency in handout by (Principal Wells-Artman, 3 minutes total: 1 minutes presentation and 2 minutes discussion)

a) Budget Updates 2023

Begin: 4:38 PM

- Discussion about the Budget Mission.
- We don't have a functional budget until the District approves our decisions in September/October.
- Diana, Christie, Amelia, Beck, Marcela, Elizabeth, and Art are on the budget committee.
- Focus is to present current budget expenditures on a "bare bones" budget, and then focus primarily on what

***Our Mission:** To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.*

OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

- 1. Speak to the topic 2. One speaker at a time 3. Not personal 4. Support the majority 5. Respect the minority**

to do with the excess.

"Bare Bones" Includes:

- All salaries.
- \$60,000 budgeted for being there experiences (\$5,000 each teacher).
- \$6,000 budgeted for overhead installation for rooms 5, 7, and 11.
- We will leave a cushion of 24,000 for potential upcoming expenses.
- GoMath paid 54,000 from Title One and Lottery funding.
- \$16,000 for Office Depot purchases.
- \$3,000 budgeted for SPOM materials (plant manager materials).
- \$1,620 Benchmark Supplementals
- Social Studies Weekly

- We have \$1,123,610 to work with, assuming purchase of LIM, i-Ready, Aides, SPED teacher, etc.
- **Motion to extend discussion by 15 minutes:**
- 9 Ayes, 0 abstentions, 0 nays, 2 absent.
- **Second Motion to extend discussion by 3 minutes:**
- 10 Ayes, 0 abstentions, 0 nays, 1 absent. (Mahelet arrived during this presentation).

End: 5:02 PM

Motioned: Christie Wells-Artman

Seconded: Elizabeth Moreno Approved: X

Not Approved:

Motioned: Christie Wells-Artman

Seconded: Mike Disantis Approved: X

Not Approved:

b) Repairs Update on Air Conditioners, Technology

Begin: 5:02 PM

- AC repaired in Cafeteria

End: 5:02 PM

c) List of Work Orders

Begin: 5:02 PM

- Caution about old chalk board removal because of asbestos concerns.

End: 5:05 PM

INFORMATIONAL ITEMS

12) Informational - Other Educational Updates (Marcela, Principal Wells-Artman, 3 minute total)

Begin: 5:05 PM

- See ELCAP updates from the Standing Committee Reports

End: 5:05 PM

13) Other Discussion Items

a) SC Members Announcements (5 Minutes)

Begin: 5:05 PM

- There is a lot of curriculum not being used that have been moved into room 13.

Our Mission: *To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.*
OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

1. Speak to the topic 2. One speaker at a time 3. Not personal 4. Support the majority 5. Respect the minority

- Mahelet is submitting her resignation letter for the Steering Committee, as she has work conflicts.
- Enrollment is up! We are at 253. Warm body counts are holding fast around 230, which is up significantly from last year at this time.
- Question about instructional aides - where are they going to be used, exactly? *To be discussed privately later.
- Thank you all for being here! This year, we are off to a great start! Let's continue to keep each other accountable.

End: 5:15 PM

14) The next regular SC meeting will be held September 5th, 2023 from 3:30 PM to 5:30 PM (1 Minute).

15) Adjournment (1 minute)

10 Ayes, 0 abstentions, 0 nays, 1 absent.

Motioned: Mike Disantis

Seconded: Elizabeth Moreno

Approved: X

Not Approved:

Our Mission: To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.

OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

- 1. Speak to the topic 2. One speaker at a time 3. Not personal 4. Support the majority 5. Respect the minority**

Steering Committee Members	
Name	Role
Christie Wells-Artman	Member--- NJBCC School Principal
Marcela Cardenas	Member--- Facilitator/Parent/Community
Amelia Villanueva	Member--- Time Keeper/ELD Resource Teacher
Ian Johnson	Member--- Note Taker/Primary Teacher
Mike Disantis	Member--- Primary Teacher
Open	Member--- Intermediate Teacher
Lavida Edmondson	Member--- Intermediate Teacher
Diana Martinez	Member--- Classified Staff
Open	Member--- Classified Staff
Mahelet Barrera	Member--- Parent/Community
Elizabeth Moreno	Member--- Parent/Community
Arthur Aleman	Member--- Community
Deborah Davis	Member--- Community

If you have any questions, concerns, or suggestions we encourage you to contact the Principal, the President and or any member of the Steering Committee. We look forward to hearing from you.

Upcoming Steering Committee and Charter Renewal Dates for School Year 2022-23:

1st Tuesday of each month 3:30 PM – 5:30 PM – Regular Steering Committee Meetings

- August 8, 2023
- September 5, 2023
- October 3, 2023
- November 7, 2023
- December 5, 2023
- January 9, 2024
- February 6, 2024
- March 5, 2024
- April 9, 2024
- May 7, 2024
- June 4, 2024

The first meeting of the month: focuses on both student outcomes and the business side of operating NJB. The intent is for the Steering Committee to “inspect what is expected” as stated in the Charter in regard to student learning and also to review the business side of operating NJB. Topics include revenue, expenditures, site policies and new or supplemental programs that support the core program.